

Arbor Overview Worksheet

Due Date Dec 15. If changes occur throughout the year, send an updated version to the Community Engagement Department.

Once the arbor has planned all activities, complete the worksheet below and distribute to all members.

You may request that the Community Engagement Department make copies for the arbor to distribute.

Arbor name & number: _____ Year _____

Monthly meeting date: _____ Location: _____

Best practice: Arbor only needs to meet or have an activity once per month. When an arbor hosts a meeting, be consistent with a set monthly day, location and time.

Quarter 1	JANUARY	FEBRUARY	MARCH
	<input type="checkbox"/> Impact <input type="checkbox"/> Add'l Act <input type="checkbox"/> CVR Date _____ Details _____	<input type="checkbox"/> Impact <input type="checkbox"/> Add'l Act <input type="checkbox"/> CVR Date _____ Details _____	<input type="checkbox"/> Impact <input type="checkbox"/> Add'l Act <input type="checkbox"/> CVR Date _____ Details _____
Quarter 2	APRIL	MAY	JUNE
	<input type="checkbox"/> Impact <input type="checkbox"/> Add'l Act <input type="checkbox"/> CVR Date _____ Details _____	<input type="checkbox"/> Impact <input type="checkbox"/> Add'l Act <input type="checkbox"/> CVR Date _____ Details _____	<input type="checkbox"/> Impact <input type="checkbox"/> Add'l Act <input type="checkbox"/> CVR Date _____ Details _____
Quarter 3	JULY	AUGUST	SEPTEMBER
	<input type="checkbox"/> Impact <input type="checkbox"/> Add'l Act <input type="checkbox"/> CVR Date _____ Details _____	<input type="checkbox"/> Impact <input type="checkbox"/> Add'l Act <input type="checkbox"/> CVR Date _____ Details _____	<input type="checkbox"/> Impact <input type="checkbox"/> Add'l Act <input type="checkbox"/> CVR Date _____ Details _____
Quarter 4	OCTOBER	NOVEMBER	DECEMBER
	<input type="checkbox"/> Impact <input type="checkbox"/> Add'l Act <input type="checkbox"/> CVR Date _____ Details _____	<input type="checkbox"/> Impact <input type="checkbox"/> Add'l Act <input type="checkbox"/> CVR Date _____ Details _____	<input type="checkbox"/> Impact <input type="checkbox"/> Add'l Act <input type="checkbox"/> CVR Date _____ Details _____